## CONVENTION CENTER

Scope of Work to be done at Convention Center, 211 Washington Street, Selma, AL 36701 Requisition No. CC-09-13-23

The scope of work is:

Replace and/or repair all eighteen (18) windows, including painting and trimming. Replace twenty-four (24) shutters to match the newly-installed shutters on the side near the Selma Library. Paint outside entirely, removing and replacing any damaged or decaying wood and gutters, including doors, windows and trimming. Paint inside all areas, all rooms (including offices, storage rooms, conference rooms, vestibules, all entrance ways and restrooms, repairing any damaged walls), including baseboards and trimming, with the exception of the kitchen area. For the men's restroom, install new stalls, replace all sinks, toilets, urinals, mirrors, paper towel holders, soap dispensers and trash receptors. For the women's restroom, repair ceiling and repaint, install new stalls, replace all sinks, toilets, mirrors, paper towel holders, soap dispensers and trash receptors. Install new carpet squares in Foyer/Vestibule entry way and Ballroom area.

General Contractor Bid Price MUST include cost of ANY subcontractors.

Lowest Responsible Bidder; must have Business License, both Local and State Contractor's License; must also have Liability Insurance and Worker's Compensation Insurance and list the City of Selma as the Certificate Holder. All requested documents must be submitted with the Bid Proposal. Sealed Bid Proposals Only!

Timeline – Time is of the essence, penalty clause for failure to complete on time; <u>four (4) weeks</u> to complete.

Date: All Bids are due to the Selma City Clerk's Office, 222 Broad Street, Selma, Alabama 36701, on or before <u>September 12, 2023, no later than 4:00 p.m.</u>

Bid Opening Date: <u>September 13, 2023; Time: 11:30 a.m.; Location: City Hall-Council Chambers, 222 Broad Street, Selma, Alabama 36701</u>

Time of Performance-daily: 8:30am -4:30pm (Monday - Friday), during normal business hours of operation.